



METHOD STATEMENT

1. Site arrival

- a) Our Pest Control Technician/representative will report to Reception or to an authorised Manager or there representative. Our representatives will also report to heads of departments, which are to be visited.
- b) Our representatives will inform the relevant Managers of the site areas, which we intend to visit, in order that we may be contacted in an emergency situation.
- c) Our representatives will take note and comply with safety signs, safety instructions and rules for contractors working on site and those to maintain and protect hygiene and food safety.

2. Pest Control Treatments and Inspections

- a) Our representatives will complete the relevant risk assessments and decide as to which pesticide/preparation is most suitable to treat the specified pests. The relevant preparation will then be applied accordingly.
- b) Our representatives will inspect the contracted premises and their surroundings looking for relevant pests and signs of their activity.
- c) Government (Ministry of Agriculture Farms and Fisheries) has approved all Pesticides used by our company, for safety, effectiveness and humaneness in use.
- d) All pesticides listed on our schedule have been assessed for safety and suitability in accordance with the Control of Substances Hazardous to Health Regulations (COSHH).
- e) All of our representatives have been provided with :
 - 1) ADAS Operators field Manual
 - 2) Safe Working Practices Manual
 - 3) Procedure Manuals

These manuals go into great detail with regards to pest identification together with the biology and behaviour patterns. Relevant techniques and treatment are recommended in these manuals.

- f) All pesticides must be used in accordance with their specific label instructions.
- g) All pesticides are to be used without risk to health, safety and welfare of our staff, our client and their staff, other people and without risk to farm and other domestic animals.

- h) All of our representatives are provided with full personal protective and repertory equipment, which has been assessed under COSHH, and the personal protective equipment at work regulations. The equipment used to apply pesticides has also been similarly assessed.
- i) In certain situations (Spray Treatments) it may be necessary to exclude all personal from treatment areas by means of hazard warning notices and bunting tape. A period of ventilation may be needed before re-occupation. The relevant dates and times will be indicated on the warning posters.
- j) Where appropriate, inspections and treatments will be made after assessing any pertinent weather or other environmental factors.

3 Follow up treatments and inspections

- a) Follow up treatments and inspections will be made:
 - 1) To ensure the eradication of pest infestation.
 - 2) To control a continuing infestation.
 - 3) As part of a regular pest prevention and control service.

And will follow stages 1a) - c) and 2a) - k) as above.

- b) Our representatives will report on seasonally appearing pests, which may not be covered by the pest control contract.

4. Pest Control Reporting

- a) A detailed hand written report will be completed on every visit made by our technician. These reports are to be completed and filed in the pest control folder, which is held with an authorised manager. Reports are to be completed in accordance with the specification of the pest control service provided. Field Biologist and Senior Staff reports will appear in a typed format and will be filed in the pest control folder as described above.

5. Waste Disposal

- a) The waste from pest control treatments such as rodent droppings, carcasses, baits and bait containers etc, will be removed from site by our representative and disposed of in accordance with the Special Waste, Environmental Protection (Duty of Care) and any other governing Regulations.

6. Site Departure

- a) This will take place as in 1a) above.

7. Emergency Procedures

a) These include:

- The availability of Material Safety Data Sheets for all Pesticides used on site.
- We operate a 24-hour emergency response service from our technical support Section. Telephone 01902 401 425

8. Training

a) In order for our representatives to undertake safe and effective pest control we ensure that all field staff receive induction and continued training in professional pest control. Specialist courses have to be undertaken for services such as Marksmanship and fumigation etc. All courses include both practical assessments and written examinations. Staff are continually updated on new product information and legislation.

9. Further Advice

a) For further information on any aspect of your pest control service please contact us at the address below:

Evergreen Pest Prevention Services Ltd
Saturn Court
Spring Road
Ettingshall
Wolverhampton
WV4 6JX

Tel: 01902 401 425
Fax: 01902 353 103